

HIPPA/ Notice of Privacy Practices

We understand the importance of privacy and are committed to maintaining the confidentiality of your medical information. We make record of medical care we provide and may receive such records from others. We use these records to inform and enable other health care providers to improve your quality of medical care, to obtain payment for services provided to you as allowed by your health plan, and enable us to meet our professional and legal obligations to operate our medical practices properly. We are required by law to maintain the privacy of protected health information and to provide individuals with notice of our legal duties and privacy practices with respect to protected health information. This notice describes how we may disclose your information. If you have any questions regarding this notice, please contact our Administrator at 916.782.8638.

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HIPPA/ Patient Rights

Our role as caregivers is to assist you with any problems you encounter. All of our staff are concerned with your needs, and you should feel free to talk with them.

As a patient you are responsible for:

- 1) Notifying a responsible staff member when in your opinion your rights are not being respected.
- 2) Providing information that is accurate and complete as possible in matter relating to health.
- 3) Seeking as much information as needed in order to give informed consent.
- 4) Indicating if you do not understand a proposed course of treatment, and asking for an explanation from one of the healthcare professionals.
- 5) Cooperating with the physician and staff in following the treatment program. If you are in disagreement or conflict with the treatment program, you are responsible for communicating the disagreement to any healthcare professional. If you refuse treatment or do not follow the healthcare instructions, however, you are responsible for the results.
- 6) Respecting the rights of other patients who are also receiving treatment in the clinic.